


- > Access payroll information faster
- > Streamline workflow and increase productivity
- > Secure payroll records and data
- > Reduce paper storage and handling costs
- > Minimize human error

Payroll Information

at the point you need it.



Information at the point you need it



Are your payroll records easily accessible? Or are you wasting time wading through unruly file cabinets and bulky paper reports?

Research confirms that office professionals dedicate as much as 70% of their work day to processing paper. That adds up to 28 hours in a typical 40-hour week!

Locate and distribute

Payroll Information **and records more efficiently**

D2Xchange, LLC is a full-service provider of electronic data and document management solutions to capture, store, retrieve and distribute information more effectively.

Our experience and expertise in putting payroll information at the point you need it is extensive. We process payroll data for more than 4,000 companies across the country, securely handling millions of employee records a year.

The data and document management solutions we offer give you tools to:

- Access and share payroll records faster
- Streamline workflow and increase productivity throughout your payroll department
- Improve employee customer service
- Secure current and historic payroll records
- Slash paper storage and handling costs
- Help meet HIPAA and other regulatory requirements

Our services include:

- Electronic check & earnings statements
- W-2 archives hosted online or on CD-ROM/DVD

- Payroll archives stored online
- 941, 940 and other IRS reports stored online or on CD-ROM/DVD

We can bundle our services into a single, web-based application or implement each as a stand-alone solution. For a fully integrated solution, we also offer transactional printing and paycheck distribution services.

Rest assured your data is secure

Given the sensitive nature of the payroll data we capture, archive and distribute, D2Xchange employs a combination of physical and technology-based security measures and security-oriented processes to protect your payroll records. Examples include:

- Passkey and alarm-protected offices
- Highly controlled computer facilities for routers, switches, servers, and firewalls with limited employee access
- SSLs around all applications, including 128-bit encryption to ensure the security of transported data
- Network security log maintenance and monitoring

- External audits and internal IT system reviews
- Customer-administered user names and passwords and other industry recognized best practices

In addition we have partnered with a Level 1 DOD hosting facility for collocation, back-up and redundant T-1s and ISPs, allowing individual clients to leverage this facility as needed.

Generate ROI every pay period with electronic check and earnings statements

E-Stubbs, our convenient, easy-to-implement electronic pay stub service, eliminates the printing, handling and distribution costs associated with validating payroll via printed pay stubs.

E-Stubbs offers your employees anytime, anywhere access to their personal payroll records via a secure, customizable company website.

According to the National Automated Clearing House Association, the average cost of a printed pay stub is \$1.90 per employee per pay period. That means a company with 500 employees and a bi-weekly pay schedule (i.e., 26 pay periods a year) could save \$42.90 per employee or roughly \$21,450 a year with our flexible E-Stubbs solution. A company with 1,500 employees could save more than \$64,000 a year. (To calculate your specific savings, please visit our website at www.d2xchange.com.)

E-Stubbs reduces your payroll administrative burden and frees your H.R. resources to focus on higher-value activities. Your employees never lose another printed pay

stub or wait for you to produce pay records to satisfy a mortgage or car loan application. Up to 18 months of historic pay data is available.

Pay stub information is received via a secure FTP site and is stored in a state-of-the-art data center. D2Xchange can accommodate weekly, semi-monthly, bi-weekly and monthly payroll runs. We can also work with virtually any payroll system allowing you to change payroll vendors without disrupting your payroll validation system.

Ease administration, cut expenses, save time with electronic W-2s

Archiving your employees' W-2 data electronically saves time, cuts expenses and eases year-end W-2 administration. It also gives you tools to provide better customer support by empowering your employees to access their W-2s electronically whenever needed

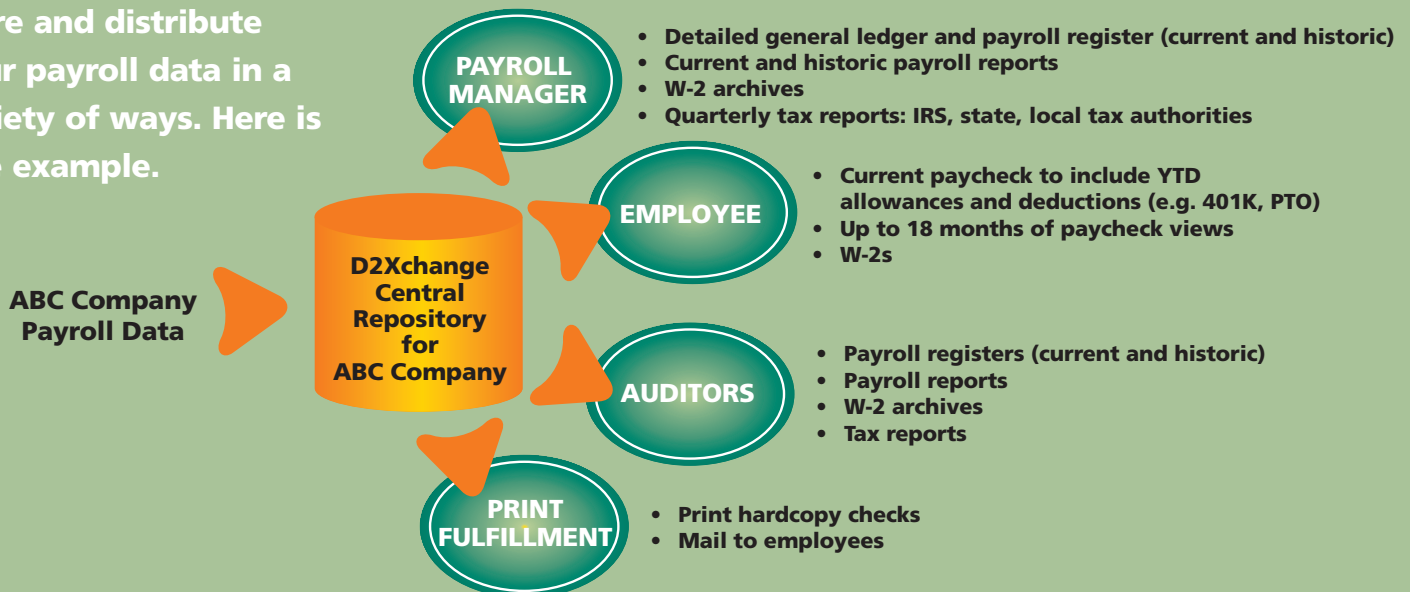
D2Xchange assures W-2 data is instantly accessible via a secure internet connection or CD-ROM. Our convenient, cost-effective service eliminates paper storage and handling expenses, as well as the need for special hardware and software.

W-2 data is easy to view, retrieve, print and import into other PC-based applications. Searches capable of combining multiple criteria allow you to pinpoint a desired page, saving time and simplifying audits.

Additional features of our W-2 service include:

- Printing W-2s and 1099s in their original formats.
- Providing employees a self service option to handle their own reissues
- Viewing, printing or saving document to file
- Reprinting as often as necessary
- Importing directly into tax preparation programs

D2Xchange can capture, store and distribute your payroll data in a variety of ways. Here is one example.



Instantly access payroll and tax report data

Imagine the convenience of storing your employees' historic payroll data online. You can instantly call up the information you need without wasting time searching through pages and pages of paper reports. You'll also eliminate the expense and hassle of printing and storing bulky hard-copy reports. Importantly, you'll create a secure data backup for disaster recovery and business continuity.

The online payroll archive D2Xchange offers lets you:

- Search for information across multiple pay periods simultaneously
- View reports in HTML or standard format download data for easy importing into spreadsheet applications
- Offer third-party access for audits
- Reprint any payroll report or page, any time, for any year

D2Xchange can also capture and store all of your historic quarterly payroll tax report information – including federal, state, local, Social Security and FICA data – electronically. We'll archive your tax information directly from a payroll feed, and if needed, convert paper documents into electronic images. You can then provide data directly to the IRS to streamline tax filing.

Transactional print and distribution services give you a fully integrated payroll solution

If your company has multiple office locations and/or a geographically dispersed workforce, or if you are just tired of the hassle of printing your own paychecks, we invite you to consider this integrated payroll solution. D2Xchange can print hardcopy paychecks and distribute them to any location. Our services save you time and eliminate the hassle and expense of ordering and managing the paper and printing supplies associated with processing paychecks. In most instances, we can also help you achieve more favorable postage rates by bundling distribution and negotiating rates on your behalf.

Operational efficiency and improved customer service are additional benefits. As described earlier in this brochure, we can capture and host all of your payroll and HR reports electronically, while providing your employees online views of their paychecks (i.e., E-Stub) and annual W-2s.



Information at the point you need it